

# CAPS

CAREER ABILITY PLACEMENT SURVEY

**FORMS:**

*Self-Scoring Form* with consumable test booklet for examinee scoring.

*Machine-Scoring Form* with individual consumable test sheets for computer scoring by EdITS.

**TIME:**

Five minutes administration time is required for each CAPS test. With tape recorded administration, time for the battery not over 50 minutes.

**SCORING:**

*Self-Scoring Form:* For examinee scoring by summing correct responses indicated inside the pull-apart test forms.

*Machine-Scoring Form:* For machine processing and reporting by EdITS.

**DESCRIPTION:**

The CAPS is a comprehensive, multi-dimensional battery designed to efficiently measure abilities keyed to entry requirements for the majority of jobs in each of 14 Occupational Clusters. The CAPS is a highly time effective ability battery for use in career evaluation.

**USES:**

The ease of administration and scoring, the interpretive usefulness of the results and the effective use of testing time make the CAPS an ideal ability battery for use in career development. It is particularly appropriate for the following uses:

- ✓ in classroom career exploration units for matching individual students ability with occupational requirements.
- ✓ for school course or training program selection.
- ✓ for curriculum evaluation.
- ✓ in conjunction with the COPSsystem Interest Inventory for career development.
- ✓ for employee evaluation.

**STANDARDIZATION:**

Normative data based on a national sample allow examinees to compare their ability scores with others at their age and educational level.



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**A brief, time efficient multi-ability battery for use in guidance and career evaluation.**

**CAPS TESTS**

- 1MR - Mechanical Reasoning** measures how well a person can understand mechanical principles.
- 2SR - Spatial Relations** measures how well a person can visualize or think in three dimensions.
- 3VR - Verbal Reasoning** measures how well a person can reason with words.
- 4NA - Numerical Ability** measures how well a person can reason with and use numbers.
- 5LU - Language Usage** measures how well a person can recognize and use proper grammar and punctuation.
- 6WK - Word Knowledge** measures how well a person can understand the meaning and precise use of words.
- 7PSA - Perceptual Speed and Accuracy** measures how well a person perceives small detail rapidly and accurately.
- 8MSD - Manual Speed and Dexterity** measures how well a person can make rapid and accurate hand movements.

**THE FAMILY CLUSTER STRUCTURE OF OCCUPATIONS**

Interpretation of the CAPS in career development may be accomplished in terms of the COPSsystem structure of occupations. Classification of occupational activities into groups and levels resulted in the 14 job family clusters used in the CAPS *Self-Interpretation Profile and Guide*.

ITEM	PRICE	QUANTITY
<b>*MACHINE-SCORING FORM:</b>		
CAPS Test Battery . . . . .	\$ 55.25/pkg	25 sets _____
(set of 1 each of all 8 tests)	\$ 186.00/pkg	100 sets _____
	\$ 880.25/pkg	500 sets _____
CAPS Test Forms (each test) . . . . .	\$ 9.25/pkg	25 _____
(specify CAPS test by number)	\$ 119.50/pkg	500 _____
Scoring . . . . .	\$ 1.80/set	_____
	(min. order \$8.00)	
<b>*Hand-Scoring Keys</b> . . . . .	\$ 24.25/set	_____
<b>SELF-SCORING FORM:</b>		
CAPS Test Battery . . . . .	\$ 93.50/pkg	25 sets _____
(Test booklet containing	\$ 347.25/pkg	100 sets _____
a set of all 8 tests)	\$ 1172.00/pkg	500 sets _____
*Self-Interpretation	\$ 15.75/pkg	25 _____
Profile and Guide . . . . .	\$ 55.25/pkg	100 _____
	\$ 256.50/pkg	500 _____
<b>ADMINISTRATION PRESENTATION</b> . . . . .	\$ 13.25	_____
<input type="checkbox"/> MS or <input type="checkbox"/> SS and <input type="checkbox"/> Tape or <input type="checkbox"/> CD		
<b>CAPS VISUALS</b> <input type="checkbox"/> MS or <input type="checkbox"/> SS & <input type="checkbox"/> Paper or <input type="checkbox"/> CD . . . . .	\$ 28.25	_____
<b>TECHNICAL MANUAL</b> . . . . .	\$ 10.75	_____
<b>EXAMINER'S MANUAL</b> . . . . .	\$ 3.75	_____
<b>SPECIMEN SET</b> (one copy all Forms and Manuals) . . . . .	\$ 14.75	_____
<b>COPSsystem COMPREHENSIVE CAREER GUIDEBOOK</b>		
(recommended for use with		
COPS, CAPS, COPES & SAMS) . . . . .	\$ 209.00/pkg	25 _____
<b>RECOMMENDED SUPPORT MATERIALS</b> (See reverse)		
<b>Occupational Cluster Charts</b>		
(Color Illustrations) . . . . .	\$ 57.25/set	of 14 _____
<b>Pocket Size Cluster Charts</b> . . . . .	\$ 8.50/pkg	25 _____
	\$ 19.50/pkg	100 _____
<b>COPSsystem Career Briefs Kit</b> . . . . .	\$ 104.65 each	_____
<b>COPSsystem Career Cluster Booklets Kit</b> . . . . .		
	\$ 144.20 each	_____
<i>*Available in Spanish</i>		
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Name \_\_\_\_\_ Phone \_\_\_\_\_ School or Institution \_\_\_\_\_

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Bill my institution. Purchase Order Number \_\_\_\_\_ Enclose payment with individual orders. \_\_\_\_\_

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Billing Zip: \_\_\_\_\_ Name on Card: \_\_\_\_\_ Authorizing Signature: \_\_\_\_\_

NOTE: All prices F.O.B. San Diego. California residents add appropriate tax. Add 10% for shipping charges, 5% within California/\$8.00 minimum.