Order Form

Please Print. Photocopy as needed.

Purchase order number:_____ Date:_____ Person who will be using materials:_____
(please attach a copy)

Job title:_____ Organization:_____

Street address for shipping:_____

City: _____ State:_____ Zip:_____

Phone:_____ E-mail:_____

QUANTITY	ITEM DESCRIPTION	CODE & QUANTITY	UNIT PRICE	TOTAL

Please read General Ordering Information before placing your order.
Please give the following information:
(1) Number of packages or copies required. Order test materials in full package units only. (2) Complete title of material requested.
(3) Form code, level & package quantity. (4) Unit price. (5) Total price.

Payment Method

❑ Check enclosed ❑ Purchase order enclosed

Charge to: ❑ AMEX ❑ VISA ❑ MC

Card #_____

Exp. Date_____ Billing Zip_____

Name on Card_____

Signature_____

_____
Authorizing signature
I agree to the terms and conditions specified in this catalog on page 63.

Subtotal

Sales Tax
(For California orders only- 7.25% of subtotal; 7.75 % within San Diego County.)

Shipping Charges
Minimum charge $8.00
10% under $1,000.00 purchase
6% over $1,000.00 purchase
5% on all California purchases
(These charges refer to the Continental U.S.– Alaska and Hawaii may be slightly higher)

TOTAL
Canadian and international customers please specify preferred method of shipping; charges will be prepaid and included on invoice.

EdITS
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